



PRODUCTION BUDGET FORM

In completing this form, please be as accurate as possible. Include all expenses associated with the production of your musical. For instance, if you have a class that builds the set, the cost of those supplies should be included in your budget. An exception to that is the line item for royalties/rentals. Please note that we have eliminated that item as you have no control over that expense.

SCHOOL _____

SHOW _____

Is your school a Title 1 school? Yes No

What percentage of the student body is eligible for free or reduced-price lunch? _____

PERSONNEL

if anyone functions in the following positions, you must enter an amount or write 'volunteer'.
If the stipend is part of a teaching contract, please enter a pro-rated amount. You cannot leave it blank.

POSITION: please circle either Faculty/Student or Guest Artist	SALARY/STIPEND
Director Faculty/Student Guest Artist	_____
Choreographer Faculty/Student Guest Artist	_____
Musical Director Faculty/Student Guest Artist	_____
Set Designer Faculty/Student Guest Artist	_____
Costume Designer Faculty/Student Guest Artist	_____
Technical Consultant Faculty/Student Guest Artist	_____
Accompanist Faculty/Student Guest Artist	_____
Paid Musicians # ____ @ \$ _____ /per musician	_____

OTHER POSITIONS NOT LISTED HERE

POSITION

SALARY/STIPEND

PRODUCTION COSTS

Costumes

Props

Makeup/hair/wigs

Set

Lighting/sound/tech/special effects

Marketing/publicity

Program

Other expenses not listed here (please specify below)

SUMMARY OF EXPENSES

PERSONNEL

PRODUCTION

TOTAL

For the breakdown below, please enter a percentage (not an amount). It may be based on past years if you don't have figures for the current school year. If you need to amend it later (if it is drastically different), please send me an email (nscherwin@muny.org) with the new information.

Percent of budget provided by District

Percent of budget from ticket sales

Percent of budget from fund-raising

Percent of budget from program advertising/shout outs

Percent of budget from participation fee paid by students

Other sources of income (please specify)

Are there any restrictions in terms of how you allocate your budget?

Is there anything else we need to know to better understand your budget? (For instance: you had to replace some microphones at considerable expense and have had to scale back your budget in some other area.)